



Village of Savoy
Robert C. McCleary Municipal Center
611 North Dunlap Avenue
Savoy, IL

MINUTES OF
BOARD OF TRUSTEES MEETING

DATE: September 4, 2019 PLACE: ROBERT C. MCCLEARY MUNICIPAL CENTER
611 North Dunlap Avenue
Savoy, IL 61874

TRUSTEES PRESENT: President Joan E. Dykstra
Trustee John P. Brown
Trustee Heather J. Mangian
Trustee Jan Carter Niccum
Trustee Dee Shonkwiler

TRUSTEES ABSENT: Trustee A.J. Ruggieri, Trustee Bill Vavrik

STAFF/PERSONNEL
PRESENT: Dick Helton, Village Manager
Levi Kopmann, Assistant Village Manager/
Public Works/Engineer
Dennis Donaldson, Director of Planning & Econ. Dev
Jesse Stephens, Assistant Director of Public Works
Dan Davies, Zoning Administrator
Billie Jean Krueger, Village Clerk

STAFF/PERSONNEL
ABSENT:

GUESTS PRESENT: Lt. Tony Shaw, Champaign County Sheriff Dept.

CONVENED: 7:00 P.M.

ADJOURNED: 7:30 P.M.

1. CALL TO ORDER AND ROLL CALL

President Dykstra called the meeting to order at 7:00 p.m. Roll was called of President Dykstra and all Trustees with President Dykstra and all Trustees answering present, except Trustee A.J. Ruggieri and Trustee Bill Vavrik were absent, and a quorum declared.

2. PLEDGE OF ALLEGAIANCE

President Dykstra led the Pledge of Allegiance to the flag.

3. PUBLIC PARTICIPATION

President Dykstra asked if there was any public participation. None received.

4. OTHER AGENDA ITEMS

President Dykstra asked for other agenda items to be added. None were added

5. APPROVAL OF MINUTES

1. MINUTES - Board of Trustees of 8-7-19
2. MINUTES – Closed Board of Trustees of 8-21-19

Trustee Brown made a motion to approve the Board of Trustees Minutes of 8-7-19, as presented, and Board of Trustees Minutes of 8-21-19, as presented, seconded by Trustee Mangian;

By Trustee vote: Brown, yes; Mangian, yes; Niccum, yes; and Shonkwiler; yes;

Absent: Ruggieri and Vavrik

Motion carried.

6. BUSINESS

A. FUEL ISLAND – SAVOY DEPT. OF PUBLIC WORKS

Levi Kopmann, Assistant Village Manager, Public Works/Engineer, explained as part of the FY 2019-2020 Capital Improvement Fund, the Public Works Department had requested quotes and would like to move forward with installation of a fuel island at the main Public Works Facility. Kopmann presented the Municipal Fuel Island Proposal with a basic picture and description of the dual-walled tanks that will be used, together with a controller to track who uses the fuel and what vehicle it is being used for. Quotes for the project amounted to \$38,768 and the amount allocated within the Capital Improvement Fund was \$50,000.

Trustee Brown asked if there would be a cost saving on gas by using the fuel island? Kopmann stated not that much, but it was just a convenience and better way to track who uses the fuel instead of credit card receipts.

Trustee Mangian asked about safety using the fuel island and would it impact Savoy's insurance? Kopmann stated there would be no impact on Savoy's insurance.

Trustee Niccum moved to approve the construction of a fuel island at the Public Works Facility for an amount not to exceed \$50,000, seconded by Trustee Brown;

By Trustee vote: Brown, yes; Mangian, yes; Niccum, yes; and Shonkwiler; yes;

Absent: Ruggieri and Vavrik

Motion carried.

B. UPDATING TORNADO SIRENS – SAVOY DEPT. OF PUBLIC WORKS

Levi Kopmann explained that the Village had participated in a working group with the surrounding communities and Champaign County EMA over the last year to assess the condition of, and to determine upgrades necessary for Savoy's emergency tornado sirens, and, as a result of this process, the working group had proposed performing upgrades during the fiscal year to all sirens in Champaign, Urbana, Savoy, and the University of Illinois. Kopmann presented the proposed Intergovernmental Agreement for review, together with a separate detailed breakdown of the upgrades and costs showing a total cost to the Village for the initial upgrades totaling \$1,745 and an estimated annual maintenance cost for the new system of \$289. He stated that funds for the initial upgrade were already included in the FY 2019-2020 Budget.

Trustee Mangian moved to approve the Tornado Siren Intergovernmental Agreement between the City of Champaign, METCAD, City of Urbana, the Village of Savoy, and the Board of Trustees of the University of Illinois, as presented, and authorize the Village President to execute this Agreement dated 9-4-19, seconded by Trustee Shonkwiler;

By Trustee vote: Brown, yes; Mangian, yes; Niccum, yes; and Shonkwiler; yes;

Absent: Ruggieri and Vavrik

Motion carried.

C. APPROVAL OF CHAMPAIGN COUNTY GIS CONSORTIUM INTERGOVERNMENTAL AGREEMENT

Levi Kopmann explained that it is anticipated that, following the next census, there may be additional communities joining the Champaign County GIS Consortium, and in an effort to provide information to those communities interested, the GIS Consortium Policy Committee had drafted an Intergovernmental Agreement detailing the expenses that would be incurred as the result of a new membership. Kopmann presented a memo from the GIS Policy Committee regarding the Intergovernmental Agreement and reasoning for the proposed changes. He also stated that the proposed revisions would not affect Savoy's membership or financial contributions to the group.

Trustee Brown moved to approve the Champaign County GIS Consortium Intergovernmental Agreement between Champaign County, the City of Champaign, the City of Urbana, the Board of Trustees of the University of Illinois, the Village of Rantoul, the Village of Savoy, and the Village of Mahomet, as presented, and authorize the Village President to execute this Agreement dated 9-4-19, seconded by Trustee Mangian;

By Trustee vote: Brown, yes; Mangian, yes; Niccum, yes; and Shonkwiler; yes;

Absent: Ruggieri and Vavrik

Motion carried.

7. STAFF REPORTS

A. VILLAGE MANAGER

Village Manager Dick Helton presented his written monthly report for the month of August, 2019.

Trustee Mangian stated with regard to Helton's report on plans and site plans for the next commercial structure from Sub4/Green Street Realty for a restaurant and additional unrented spaces for the area just North of the Industrial Donut building, she just wanted to make sure there is planning for outdoor seating in these locations, since that would be such a benefit for Savoy residents.

B. ASSISTANT VILLAGE MANAGER/PUBLIC WORKS/ENGINEER and ASSISTANT DIRECTOR OF PUBLIC WORKS

Assistant Village Manager/Public Works/Engineer, Levi Kopmann, and Jesse Stephens, Assistant Director of Public Works, presented the Public Works Department's written monthly report for the month of August, 2019.

Jesse Stephens gave an update on the different Phases of the Prospect Road Improvement Project.

C. ZONING ADMINISTRATOR

Dan Davies, Zoning Administrator, presented the Zoning Report for the month of August 2019, together with Building Permit Detail Report for the month of August, 2019.

D. DIRECTOR OF PLANNING AND ECONOMIC DEVELOPMENT

Dennis Donaldson presented his written monthly report for the month of August, 2019 to President Dykstra and the Trustees.

E. CLERK

Billie Krueger presented the Village Clerk's written monthly report for the month of August, 2019.

F. VILLAGE ATTORNEY

Village Attorney Marc Miller was not present, but President Dykstra and the Trustees reviewed his August, 2019 Status Report.

G. CHAMPAIGN COUNTY SHERIFF'S OFFICE REPORT

Lt. Tony Shaw was present to give a report from the Champaign County Sheriff's Department for the month of August, 2019.

Lt. Shaw encouraged everyone to contact him about anything they need the Sheriff's Department to take care of. He stated he saw the speed wagon on Wesley and thought that was a good idea, but if you have any other locations to watch for, just let him know.

President Dykstra asked about the Sheriff's Department helping at Carrie Busey School.

Shaw stated that Deputy Foster had helped out at a recent school assembly.

8. BOARD OF TRUSTEES COMMUNICATIONS

President Dykstra requested a change in the BOT meeting date of 9-18-19 to 9-25-19.

Trustee Shonkwiler reminded the Trustees that he will be the moderator at the IML Conference 9-19-19 to 9-22-19 in Chicago. He said the topic that will be addressed is “Capital Planning for Small Municipalities” and encouraged them to attend.

President Dykstra stated that she would be setting a date at the end of September (9-27 or 9-28) or first of October for a brainstorming and fellowship meeting of the Trustees.

Trustee Niccum stated he will be bringing some information to the upcoming Study Session on 9-11-19 on the possible marijuana sales in Savoy, since he talked to someone from Colorado where there are a lot of businesses that sell marijuana.

9. ADJOURN

There being no further business to come before the open and public Board of Trustees meeting, President Dykstra adjourned the meeting at 7:30 p.m.

Respectfully Submitted,

Billie Jean Krueger

Billie Jean Krueger, Village Clerk

This meeting was recorded.

Approved this 2nd day of October, 2019.

Billie Jean Krueger